



*Precisely what is needed to
manage a project*



project management
TRANSFORMED

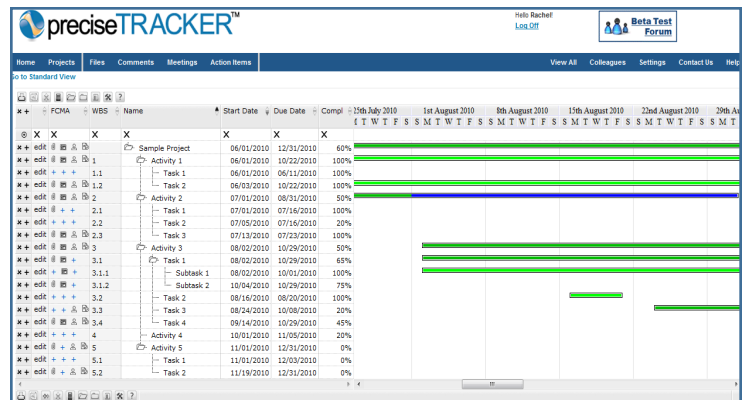
preciseTRACKER™ is easy to learn, simple to use and...

Effective Project Management

preciseTRACKER™ was first developed and used in-house to help our team manage our own projects more effectively. Now available as a web-based application installed within a client's secure IT environment, the tool allows project leaders and team members to organize, track and complete tasks, maintain project files, facilitate project meetings and discuss issues by posting comments online. Cross-project views allow management to monitor progress across multiple projects and functions, and stay ahead of potential issues and roadblocks. **preciseTRACKER™** is simple to learn and simple to use, providing *precisely* what is needed to manage a project.

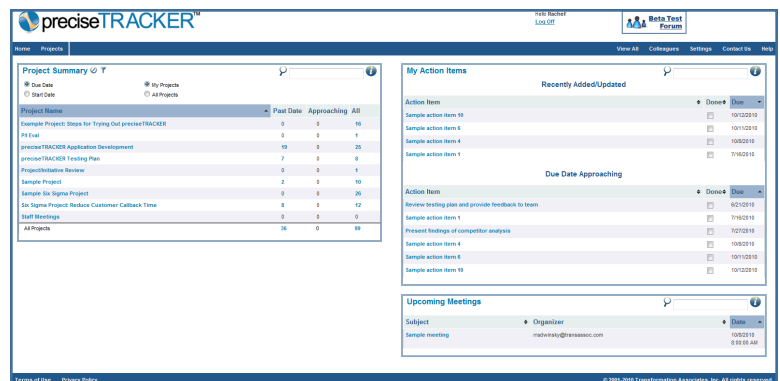
Straight-forward, easy-to-deploy project management tool

Users find the interface to be easy to learn and intuitive. Project activities and tasks can be easily broken down, organized, scheduled with multiple dates and assigned to project members. Decision-making, teamwork and communication are enhanced through the system's comment-posting, online meeting facilitation and file sharing features. The system provides flexibility in viewing and reporting project information, as project views are fully customizable and available in spreadsheet or Gantt chart formats.



At-a-glance view of approaching deadlines, new action items and upcoming meetings

The Home page provides a quick summary of project status by listing the number of upcoming and past due items for each project. Users can click through to the project or to the specific task list. Search and filter functions allow for quick and easy access to projects.



Upcoming meetings and action items are also easily accessible to ensure nothing "falls through the cracks".

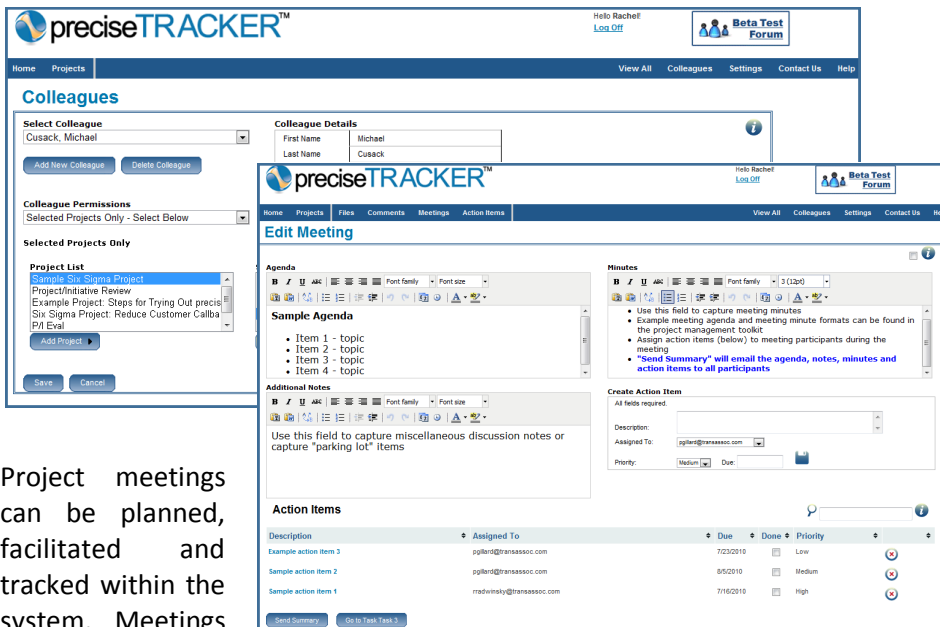
Highlights

- Get projects done by assigning tasks, tracking execution and holding people accountable
- Invite colleagues, customers, vendors or contractors to contribute to projects
- Collaborate with project teams via email notifications, project comments and meetings
- Centralize all project documents, data and discussions
- Access project information at any time from any location

Collaboration among team members is streamlined through online project comments, meetings and file sharing

preciseTRACKER™ makes it easy to manage both the timelines and deliverables, as well as the essence of a project. This essence, often called the “soft side” of project management involves the meetings, decisions and general communications that drive (or stall) a project.

Team members can “discuss” issues online by posting comments and replies. These postings can be associated at the project level or with any task or sub-task. Comments are emailed to selected project members, and viewing permissions can be set by the commenter.



Project meetings can be planned, facilitated and tracked within the system. Meetings can be associated

at the project level or within any task or sub-task. Action items can be assigned during meetings, and included in meeting summaries, which are routed to participants and viewable at any time within the project.

Project files can be associated at the item level, and can be viewed from within an item, project or across all projects.

Configurable design and customizable training aligns with internal project management processes

preciseTRACKER™ was developed to be readily customizable to align with an organization’s internal project process and reporting needs. Customized training is also available for individuals or teams. Please contact us (email preciseTRACKER@TransAssoc.com or call 908-832-6837 x105) for more information about using **preciseTRACKER™** in your organization.

...precisely what is
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Key Features

Project Management

- Task assignment
- Completion deadlines
- Status tracking
- Project templates and examples

Collaboration

- Meeting management
- File uploading
- Email notifications and alerts
- Comments/discussions
- Client access

Productivity

- Dashboard
- Cross-project visibility
- Reporting

Customization

- Configurable project structure
- Multiple hierarchy levels available
- Custom fields
- Pick-list creation
- Drag and drop functionality
- Dynamic search

Security

- Global user permissions
- Password protected access for all team members

Professional Services and Support

- Project customization
- On-site project management training
- E-mail support
- User forum



Consulting Technology Training

Transformation Associates partners with motivated business leaders to envision, plan and drive the changes necessary to transform underperforming core business processes and functions into highly efficient operations. Our consulting team is comprised of successful leaders with extensive management, consulting and technology experience and a strong bias for delivering valid, pragmatic business solutions.



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